Drysdale Primary School

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Accept the Challenge

5th February 2020

Dear Parents,

A new Activity Permission Form (Excursion/Incursion Form) has now been uploaded onto the Sentral Portal for all Year 6 students. Please follow the instructions below to enable your child to attend. Payment for the activity can be made via BPay or at the school office.

Regards,

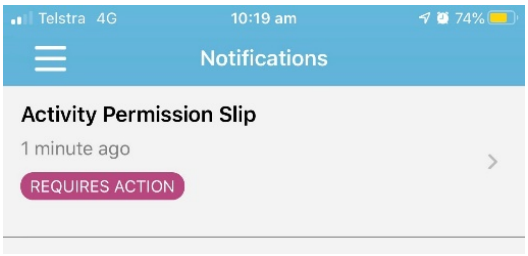
Administration Staff

SENTRAL PARENT PORTAL

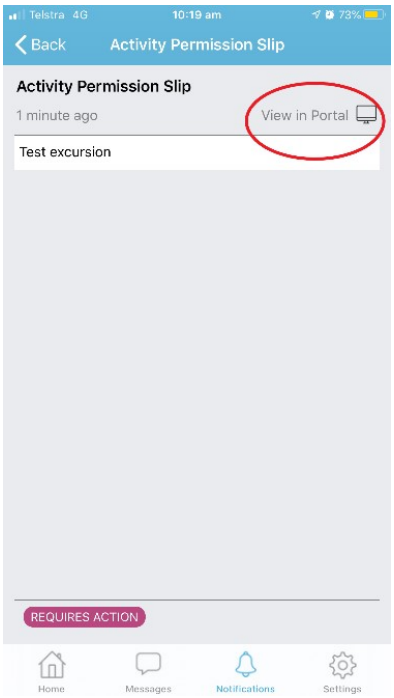
ACTIVITY PERMISSION INSTRUCTIONS FOR EXURSIONS/INCURSIONS

Notification received via email or sentral app that you have a new Activity Permission Form requiring action.
For ease of receiving notifications we encourage you to dowload the Sentral for Parents App.

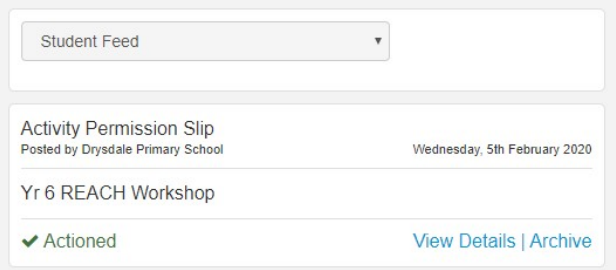
Step One: Go into Notifications in Sentral App and select 'Requires Action' Button for Activity Permission Slip. If you are not using the App and logging straight into the Parent Portal please go to **Portal Step Two**.



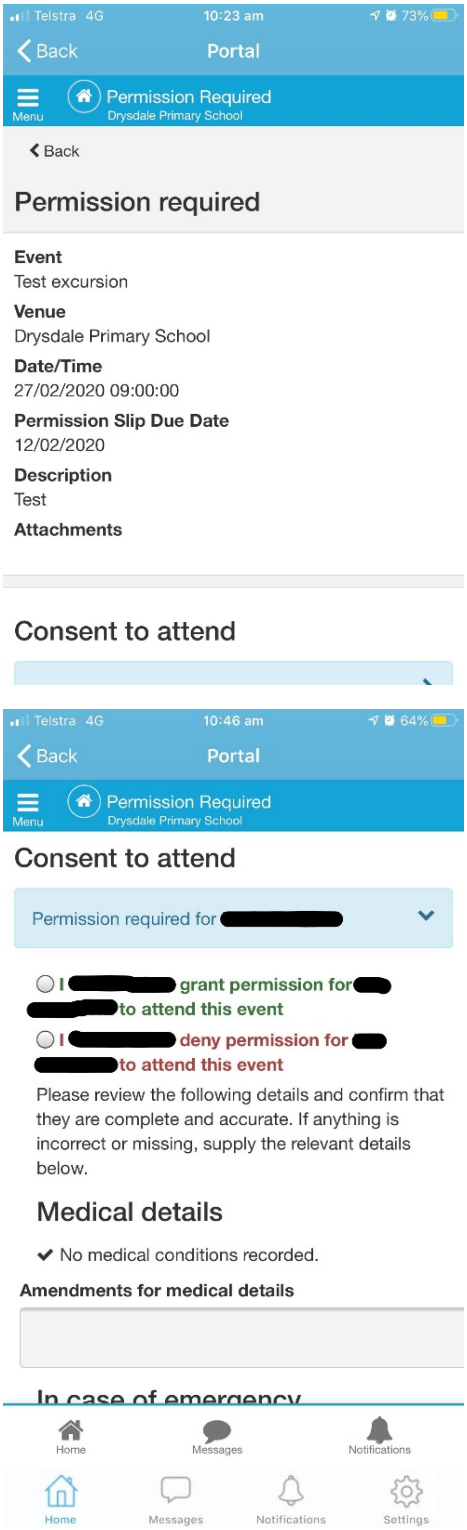
App Step Two: Select 'View in Portal'



Portal Step Two: Select 'View Details' for activity.



Step Three: Scroll down to grant permission under ‘Consent to attend’, check medical information and emergency contact information for the event (update if necessary).



Step Four: If there is a cost associated with the activity payment can be made via BPay or at the school office.

BPay details for existing families are the same as previous years, if you are new to the school please contact the office for your personal BPay details.